



COVID-19 PLAN Fall 2020

In order to protect the health of the Mankato Ballet Company's staff, dancers, and families, we have developed and will implement health and safety protocols and procedures as we begin the Fall 2020 dance season.

This plan was created using the guidance of the State of Minnesota, Minnesota Department of Health (MDH) and the Center for Disease Control (CDC). This plan is a dynamic document and subject to change depending on additional guidance changes.

STUDIO POLICIES & PROCEDURES

Arrival Process

Drop-Off & Student Entrance to Building

- Dancers and parents will enter the facility masked unless they are under 5 years of age or are exempt from wearing a mask due to health reasons
- Dancer's may not arrive more that 10 minutes prior to the start of class
- TA's may arrive 15 minutes before their class to help their class wait or clean
- Dancer's may be escorted by ONE family member to the door
- During high traffic times, remain outside and use social distancing until your child is dropped off and has entered the building
- A temperature check will be conducted, dancers with a temperature over 100 degrees will be sent home and will need to wait 3 days of no fever to return
- Dancers should be dressed for class and have ONE SMALL bag with their shoes and a water bottle that will accompany them into class.
- Once the dancer is checked in, an MBC staff member will escort them to class or waiting area outside the classroom and the family member will be asked to leave
- Dancers who are in Creative Movement 1 & 2 may have ONE parent/guardian remain in the lobby during class if absolutely necessary

Instructor Entrance to Building

- Instructors exhibiting signs of illness will not come to work and will arrange a sub
- Instructors will have a temperature check upon entering the facility
- Instructors will sign a waiver each day before clocking in stating they do not currently have any of the symptoms nor have they been out of the country in the last 14 days

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Lobby Procedure

Use of lobby and common areas

- Masks must be worn by all individuals making use of the lobby area unless a health reason exempts them from wearing a mask
- Individuals waiting for dancers should select one seat and remain there while waiting
- Individuals coming in to purchase attire/discuss accounts/register for classes and other administrative questions must observe social distancing and wear a mask.

In-Class Procedures

Expectations for standards used inside the classroom

- Dancers will be admitted to the studio after the previous class has left and shared surfaces are sanitized
- Dancers will be spaced 6 feet apart throughout the entire class
- Dancers will wear masks during class
- Dancers should use the restroom at home prior to class if possible
- Dancers will be asked to use hand sanitizer on the way in and out of class

Between-Class Procedures (Concurrent Classes)

For dancers having multiple classes in one day

- If a student has more than 30 minutes between classes, they need to leave the building between classes. *(This guideline is based on building capacity reduction based on MDH guidelines. This decision is subject change should guidelines change.)*
- Dancers with less than 30 minutes between classes may stay and sit in a designated area with all personal items. Masks must be worn during this transition period.

Dismissal Process

Pick-Up & Student Exit from Building

- Dancers will be asked to gather their things and line up by the fire exit
- Parents/Guardians will be asked to assemble outside the studio fire exit and remain socially distanced, because they are outside masks are not required but are still highly encouraged
- A TA will help guide each dancer to a parent/guardian after class
- The studio will be cleaned for the next class to enter

MASK REQUIREMENTS

Mask Policy

Will update and change as MN state guidelines require

- Masks will be worn by all staff and instructors
- Masks will be worn by dancers over the age of 5 when entering, in class, or in rehearsal

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- Masks will be worn by parents while waiting for admin assistance or waiting for dancers
- Masks may be worn by a dancer at any time should your family make that decision
- Masks will be required during class for anyone over 5
- Dancers with medical conditions/concerns will be exempt from wearing masks while dancing, but it is still recommended they be worn when entering the facility

VIRTUAL TEACHING OPTIONS

Virtual Classes

Classes solutions

- Classes will run via Band as an option for students who are sick, in quarantine or students who do not feel comfortable attending class.
- Should a family opt to ONLY learn from home they will be asked to register as normal
- Families opting ONLY to learn from home should notify the office once registered
- Families opting ONLY to learn from home pay normal tuition rates
- Families opting ONLY to learn from home can reenter class with a two week notice
- Families opting ONLY to learn from home will need to rejoin classes by January 2021 to participate in performances

Virtual Rehearsals/Performances

Rehearsal solutions

- Rehearsals for *The Nutcracker* may be recorded for visual aides but are not going to be run virtually
- Rehearsals will be run with the dancers in masks
- Dancers must be willing to participate/rehearse in person with masks
- Dancers who are ill or affected by COVID-19 at the time of a scheduled rehearsal will meet with the Artistic Director about how best to proceed and participate, with the goal to keep all dancers as part of the cast if possible and safe for the other cast members.
- Dancers wishing to participate in the Spring recital will need to be attending in-person by January 2021 in order to participate in the recital.

Virtual Teachers

Instructor solutions

- In the event an instructor becomes ill or quarantined a suitable substitute will be found
- If a substitute can not be found and the instructor is feeling able, he/she may instruct the students from his/her quarantine and live stream directly to the students at the studio

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CLEANING PROTOCOL

Between Class Cleaning

- Lobby area and high traffic areas will be sanitized between class passing periods
- Common surfaces will be sanitized between each class
 - Barres
 - Floor spaces used if dancers were seated
 - Sound system
 - Door handles
 - Props (prop use will be more limited)

Daily/Nightly Cleaning

- ALL surfaces will be disinfected
- ALL mirrors will be wiped down
- Sound System/Ipads/Technology will be sanitized
- Floors will be mopped
- Bathrooms will be cleaned
- Common areas will be disinfected
- Trash will be taken out

COMMUNICATION, ILLNESS AND RESPONSE PLAN

ILLNESS POLICY

Staff Illness Policy

If a staff member is sick, they should stay home and contact the Artistic Director to let them know they are ill and together they will decide if they can teach virtually or schedule a substitute instructor.

If a staff member is exposed (defined below) to someone diagnosed with COVID-19, they must stay out of the dance studio for 14 calendar days after exposure. They should monitor health conditions and contact a medical provider if symptoms of COVID-19 develop. This action will not be taken until the person is either diagnosed or is presumed positive for COVID-19.

Definition of "exposure": Per CDC guidelines, an individual is considered "exposed" when they have had close contact (6 feet or less) with one of the following

1. *Person with COVID-19 who has symptoms (in the period from 2 days before symptom onset until they meet criteria for discontinuing home isolation; can be laboratory-confirmed or a clinically compatible illness)*

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- 2. Person who has tested positive for COVID-19 (laboratory confirmed) but has not had any symptoms (in the 2 days before the date of specimen collection until they meet criteria for discontinuing home isolation).*

****Note: This is irrespective of whether the person with COVID-19 or the contact was wearing a cloth face covering or whether the contact was wearing respiratory personal protective equipment (PPE)*

-CDC.gov, 6/5/2020

Dancer Illness Policy

If dancers attend the class with any of the following symptoms, the parent/guardian will be contacted immediately to pick-up their dancer. Dancers exhibiting symptoms will be isolated from the group and supervised to prevent the spread of illness. Parents will be contacted and must pick up within 30 minutes.

- If a child has a new onset or worsening cough or shortness of breath
- If a child is running a fever of 100 degrees or above
- If a child is exhibiting two or more of the following symptoms: fever, chills, headache, sore throat, new loss of taste or smell, diarrhea, vomiting, nausea
- Undiagnosed rash, discharge from eye, ears or profuse nasal discharge, severe cold symptoms

MBC will follow guidelines from the Minnesota Department of Health on determining when a child can return to dance class.

If a dancer is exposed to someone diagnosed with COVID-19, they (and their siblings) must stay out of dance for 14 calendar days after exposure. They should monitor health conditions and contact a medical provider if symptoms of COVID-19 develop. This action will not be taken until the person is either diagnosed or is presumed positive for COVID-19. Dancers may return to class in less than 14 days if a valid negative COVID-19 test is determined.

Exposure Response Plan

If a student or staff tests positive for COVID-19, Mankato Ballet Company will follow CDC guidelines on cleaning and sanitizing affected areas in the building.

If COVID-19 is confirmed in a dancer or staff member, we will:

- Close off areas used by the person who is sick, from access to other staff members or students.
- Clean and disinfect all areas used by the person who is sick
- Open outside doors and windows of other parts of the building, if applicable, to increase air circulation to these areas

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- Wait 24 hours or as long as possible before cleaning or disinfecting the identified areas, to allow respiratory droplets to settle before cleaning/disinfecting
- If more than 7 days has passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary
- Continue routine cleaning and disinfection

Notification of Potential Exposure

If a staff member or dancer is exposed or tests positive for COVID-19, MBC will:

- Connect with staff and/or parents of dancers in affected classrooms to inform them of the potential exposure.
- MBC will respect the privacy of the sick or exposed individual(s) and not identify them by name.
- MBC will share the potential point of exposure and use MDH guidance to determine the continuation or temporary suspension of class.
- MBC will send a notification to staff members who were not exposed to keep the team updated.